

## Arrangements for Mytham School closure

### in case of heavy snow

**ASSUME SCHOOL IS OPEN UNLESS YOU RECEIVE A TEXT and A MESSAGE APPEARS ON THE WEBSITE**

In the event of bad snow, the headteacher makes the decision to close the school based on the following information;

- the severity of the local weather
- any blocked /icy roads and pathways which may make access particularly difficult
- ability of staff to get to school
- ability of staff to park in / near school
- availability of bus services

**In 2013 Governors agreed that school could stay open as long as there are adequate ratios. This has been planned carefully however your child may not be taught by their teacher on that day. Wherever possible their Teaching Assistant or a member of the Senior Leadership team will cover the teacher.**

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### How will we let you know if school is to close?

If we are closing we will send a text to parents by 7.45 am

We will also update the school website with a notice.

[www.mytham.bolton.sch.uk](http://www.mytham.bolton.sch.uk)

If closed, this information will also be posted on the council website at

[www.bolton.gov.uk](http://www.bolton.gov.uk)

### What should you do?

Please use the above methods of finding out information rather than phoning school. There may not be anyone here to answer the phone.

Please have a plan in place, with family and friends, around arrangements for childcare in case of a school closure day.

**Please note; Unless we have announced a school closure, in the above ways, then presume school is open. Therefore you should try to get your child to school. Failure to do so could be an unauthorised absence.**

### If school has been closed, How will we tell you of school is open or closed the following day ?

Keep checking the website and your mobile for updates.

If the school is not going to be open the next day we will send you a text as soon as possible so that you can make arrangements for childcare.

**I would ask that parents are patient with us. We do everything we can to avoid a school closure as this is a lost day of education and we appreciate the impact it has on working parents. If we do need to close the school it is not a decision taken lightly. Thank you for your co-operation**

**Mrs A Bogle and Mr Oxborough (Chair of Governors )**