

Medication in school

September 2019

Inhalers / Epipens

These must be kept in a cupboard in classroom in first aid cupboards.

The cupboard should have a red cross on it to indicate where medical items are kept in the room.

- If parents wish for their child to have a medical item at school/ nursery they **MUST** complete the medical form. Parents must also clearly label the medical items with their child's name.
- SLT are responsible for ensuring health care plans are filled in when needed. This document is then returned to room lead and must be kept with the medicine. At the end of the academic year please send the medication home with a new medical form for the parents to complete and return at the start of the new academic year
- Inhalers should only be used under supervision.

Prescribed medicines

Antibiotics

- -We are not able to administer medicine to pupils.
- If a child is on antibiotics but well they are expected to be in school. It is parent's responsibility to come into school and administer medicine during the day.
- In **exceptional** circumstances e.g, due to work commitments a parent is unable to come to school, the SLT will write a short term care plan in which SLT take responsibility for administering **antibiotics**. The purpose of this however is only so that the child can continue to attend school/ nursery as they are well and simply need to complete the course of medication.
- Please refer all parents to the nursery manager or school office if they want staff to administer medication as only a member of SLT can sanction this.

Liquid paracetamol (eg Calpol) should also not be given.

- Calpol/ Ibuprofen are not to be administered by staff as this is a sign that the child is in pain and therefore should not be in nursery/school. Staff would discourage a parent sending a child to school if they were in pain.
- If the child has a broken arm etc and the paracetamol is 'just in case' this is viewed in a different way and SLT will write a short term care plan.

Cough lozenges/ lip salve

- These items are not allowed to be kept in the child's bag and should be given to staff at the start of the day. If required the member of staff will supervise them being taken/applied.

Food Allergies

Children may have an unknown allergy to nuts

Therefore;

- Children should NOT be able to access their packed lunch boxes without an adult present.
- At lunch time children should be supervised and discouraged from sharing their food with each other.
- When planning any activities which involve food reference should be made to the food allergies list and an alternative food provided for those children who are not allowed the food.

Linked Policies

Reporting and Accident or injury in school guidance 2019	Health and Safety Arrangements
Health and Safety Roles and Responsibilities	Critical Incident Plan
Food Policy	

Monitor and Review

A Bogle (Headteacher) Z Harrison (Office Administrator)	September 2019
Agreed by : Angela Berry (Chair of Governors) Sam Chapman (Health and Safety Governor)	September 2019
Review Due	September 2020